

ICT - Answers

1. Write down one sentence to show why computers are used at each of the following places.
 - **At School:** It can help students to do some creative works like drawing using paints, using excel or word to enter data. It can boost their creativity.
 - **In Banks:** Help the bankers with the day to day transactions
 - **At Home:** For Entertainment
 - **In Airports:** Allows you to easily modify travel arrangements at any airport
 - **In Supermarkets:** Sell good to customers and process payment at the checkouts.

2. Write down the name of the key you will use to make the changes in the table below. Choose from:

Spacebar, Caps Lock, Backspace, Enter

	Name of KEY used	Changes Made
superman	Caps Lock	SUPERMAN
March, April, May	Enter	March, April, May
Heissleeping	Spacebar	He is sleeping
Forkw	Backspace	Fork

3. Fill in the blanks using the following words:

(Presentation Software, Word Processing, Spreadsheet Programs)

- i. **Word processing** is used for typing, editing and formatting different types of text.
- ii. **Spreadsheet program** which provide formulas and functions that make it easy to calculate numerical data.
- iii. **Presentation software** is use to persuade and convince people to buy or invest in products, it is also used for educational purposes.

4. Write True or False in the black space provided:

- i. Personal computers are often called PCs: **True**
- ii. Virus is not a program and does not affect the computer: **False**
- iii. Laser Printer produces the highest quality printer: **True**
- iv. Software are the physical components of a computer system: **False**
- v. Computer is a machine that does not use electricity to work: **False**

5. What does the following terms stand for?

- a. ICT: **Information & Communication Technology**
- b. RAM: **Random Access Memory**
- c. CD-ROM : **Compact Disk Read Only Memory**
- d. VDU : **Visual Display Unit**
- e. CPU : **Central Processing Unit**